



香 港 中 文 大 學
崇 基 學 院

CHUNG CHI COLLEGE

THE CHINESE UNIVERSITY OF HONG KONG



Notice of Student Hostels Committee

Notes for Application for Student Hostel 2023/2024 Term 2

1. Current residents of 2023/24 do not need to apply.
2. Only applications from full time Chung Chi College current students and exchange students will be accepted. Please refer to the notice posted in March at the Committee webpage for the fees of the year. Students with financial need may apply for hostel bursary at the Student Development Office.
3. Deadline of online application: **23:59 on November 30, 2023** (due to limited places available, late applications will be placed at the waiting list and will be handled only when there is place vacated). Residence period : January 7 to May 17, 2024.
4. Application procedure: login the CC Hostel System (<http://www.cuhk.edu.hk/cc/hostel/>) with SID and the CWEM password sent from the University, fill in and submit the online application.
5. The information provided will be checked. The application will be revoked if any false information, inaccurate information or forge document is found. Besides, such cases will be forwarded to related units for following up on disciplinary action.
6. Applicants who have special need for a hostel place shall provide supporting document ★ before the application deadline. File name: [Sex] + [name of applicant] + [SID] + "need", e.g. "M Ho Shui Yiu 1155889900 need.jpg". Document submitted after the deadline cannot be considered.
7. Applicants who are not residing with their parents, and whose address proof does not have their parents' names on it, have to fill in another form and provide other supporting document. File name: [Sex] + [name of applicant] + [SID] + "parent", e.g. "F Fan Hau Yuen 1155006789 parent.pdf".
8. The list of applicants with **provisional offer** will be announced in mid-December. Such local applicants are required to **submit the specific address proof** (copy of the pages of lease with the names of occupants and address listed is required from occupants of public housing, other applicants may submit copy of lease, water/ electricity/ gas/ LP gas bill OR demand of rates, other document will not be accepted)★ **on or before December 20, 2023** to confirm acceptance of offer, or else, the provisional offer will be forfeited. Applicants who submitted the document back in June 2022 are not required to submit again. File name: [Sex] + [name of applicant] + [SID] + "add", e.g. "M Tung Lo Yan 1155667788 add.pdf".
9. Applicants who would like to decline the hostel offer should inform the Committee via their CUHK webmail account on or before December 20, or else a hostel fee of HK\$500 will be charged as the place reserved cannot be taken immediately.
10. Resident who wants to transfer hostel shall **NOT check-in their originally assigned hostel** and then submit the online form for transfer hostel (2nd semester) before December 27. **Late application will NOT be considered.** Applicants who have not yet check-in to the hostel and received an email notification on successful transfer, could check-in to the newly assigned hostel after the notification. If applicants do not receive the notification email on successful transfer by January 4, 2024, they shall consider their application failed and should check in to the hostel originally assigned. Application for transferring hostel AFTER check-in will not be proceed. Application for swapping of rooms within the hostel can be made to the respective warden directly. Application received after two weeks will not be considered.
11. The hostel places are not transferable. Disciplinary action will be taken towards unapproved swapping of hostels or rooms, or selling of hostel place.
12. Successful applicants will be informed of the check-in details via email.
13. Residents who would like to give up the place after checked in should send an email to us, and are required to pay hostel fee. Please refer to the Committee notice for details.
14. Chung Chi College Student Hostels Committee reserves the right of assigning the hostel place.



Chung Chi College Student Hostels Committee
October 31, 2023