



香 港 中 文 大 學
崇 基 學 院

CHUNG CHI COLLEGE
THE CHINESE UNIVERSITY OF HONG KONG



Notice of Student Hostels Committee

Application for Student Hostel 2023/24 – Notes for New Students

1. Only applications from full time Chung Chi College current students and exchange students will be accepted. Please refer to the notice posted in March at the Committee webpage for the fees of the year.
2. Date for application: **August 25 to 23:59 on August 28**
3. Residence period: 3rd September, 2023 to mid-May in 2024
4. Application procedure: login the CC Hostel System (<http://www.cuhk.edu.hk/ccc/hostel/>) with SID and the CWEM password sent from the University, fill in and submit the online application.
5. The information provided will be checked. The application will be revoked if any false information, inaccurate information or forged document is found. Besides, such cases will be forwarded to related units for following up on disciplinary action.
6. Applicants who are not residing with their parents, and whose address proof does not have their parents' names on it, have to fill in another [form](#) and provide other supporting document. File name: **[name of applicant] + [SID] + "parent", e.g. "Fan Hau Yuen 1155006789 parent.pdf"**.
7. The list of applicants with provisional offer will be announced on **August 31**. Such applicants are required to send the below documents in [pdf or jpg](#) format via their CUHK webmail account with specified file names before **September 7** to ccc_hostel@cuhk.edu.hk to confirm acceptance of offer, or else, the provisional offer will be forfeited, **those who have checked in hostel will need to check out immediately and pay the concerned fees**.
 - A. **Specific address proof** (copy of the pages of lease with the names of occupants and address listed is required from applicants who are public housing occupants, others applicants may submit copy of lease, water / electricity / gas / LP gas bill OR demand of rates, *others will not be accepted*). File name: **[name of applicant] + [SID] + "add", e.g. "Tung Lo Yan 1155667788 add.pdf"**
 - B. **Proof for completion year of the building** (only required for those buildings which are not listed in the Government publication "Names of Buildings". Application with building not listed in the publication and no other supporting document will be given minimum point for this category. Information for building in Kowloon and Hong Kong Island: <http://www.rvd.gov.hk/doc/tc/urban.pdf> ; in New Territories: <http://www.rvd.gov.hk/doc/tc/nt.pdf>). File name: **[name of applicant] + [SID] + "bldg yr", e.g. "Cai Kwong Yik 1155778899 bldg yr.pdf"**
8. Applicants who would like to give up the hostel place assigned should hand in the [Notification on Declining Hostel Offer](#) form as soon as possible and before **September 7**, or else the hostel fee has to be settled first and refunded later. If students who decline the hostel offer submitted the form only after **September 7**, a fee of \$500 will be charged.
9. Resident who want to transfer hostel shall NOT check-in their originally assigned hostel and then submit [the online form for transfer hostel \(for Freshmen\)](#) before **September 6**. Applicants who have not yet check-in to the hostel and received an email notification on successful transfer, could check-in to the newly assigned hostel after the notification. If applicants do not receive the notification email on successful transfer by September 8, 2023, they shall consider their application failed and should check in to the hostel originally assigned. Application for transferring hostel AFTER check-in will not be proceed. [Application for swapping of rooms](#) within the hostel can be made to the respective warden directly. Application received after two weeks will not be considered.
10. The hostel places are NOT transferrable. Disciplinary action will be taken towards unapproved swapping of hostels or rooms, or selling of hostel place.
11. Successful applicants will be informed of the check-in details via email.
12. Residents who would like to give up the place after checked in should submit the [Hostel Withdrawal Form](#), and are required to pay hostel fee. Please refer to the Committee notice for details.
13. Unsuccessful applicants could apply for special selection if needed. The deadline for application is **September 15** and the result will be announced in late September or early October. Applicant who is assigned a place after the term starts shall finish the check-in procedures within three days after being informed.
14. Chung Chi College Student Hostels Committee reserves the right of assigning the hostel place.



Chung Chi College Student Hostels Committee
August 18, 2023



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虛假資料紀律個案

本會過去處理學生宿舍申請時，發現有同學填寫不確實資料(如填寫父母另一物業為申請人住址)，更有同學遞交虛假文件！該等個案分別被本委員會取消當年及之後的宿舍申請資格，在學期間不能入住學生宿舍，亦有部分同學轉交書院紀律委員會跟進！本會在此叮囑各申請同學填報及附帶的所有資料務必均屬真確無訛。如有疑問，歡迎向本會秘書鄭女士查詢(龐萬倫學生中心四樓或電話：3943 6992)。



崇基學院
學生宿舍委員會謹啟

2023年8月18日

Disciplinary Cases

When handling the applications for student hostels in the past, some applicants were found to have provided inaccurate information (like quoting another premises of parents as his/her own address), some even provided forge document! Such applications were rejected and their future applications will not be accepted which means that they have no chance of staying in the student hostel during their studies. Some cases have been forwarded to the College Disciplinary Committee for future action. Applicants are reminded to fill in accurate information. For enquiries, please contact Ms. Amy Cheng, the Committee Secretary, at 4/F, Pommerenke Student Centre, or 3943 6992.



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